

McKINNEY URBAN TRANSIT DISTRICT BOARD

APRIL 10, 2019

The McKinney Urban Transit District Board met in regular session in the City Hall Council Chambers on Wednesday, April 10, 2019 at 6:00 p.m.

Members Present

- Brian Loughmiller, Chair (non-voting Member) McKinney, TX
- Chuck Branch, Vice ChairMcKinney City Council
- Scott Elliott, SecretaryMcKinney City Council
- Rainey Rogers.....McKinney City Council
- Derek Stephens..... Lowry Crossing, TX
- La'Shadian ShemwellMcKinney City Council
- Charlie Philips.....McKinney City Council
- Craig Andres..... Prosper, TX

Members Absent:

- Tracy Rath.....McKinney City Council
- Derek BorgPrinceton, TX
- Jason LittleMelissa, TX
- George Fuller.....McKinney City Council
- Corbett HowardCelina, TX

City of McKinney Staff Present: City Manager Paul Grimes, Assistant City Manager Barry Shelton, Manager of Housing & Community Development Janay Tieken, Transit Administrator Anthony Cao, Video Technician Joey Barr, City Secretary Intern Cayla Simpson, and City Secretary Empress Drane

Chairman Brian Loughmiller called the meeting to order at 6:08 p.m. upon determining a quorum of the Board was present.

Chairman Loughmiller called for the Consent Agenda. The MUTD Board unanimously approved the motion by Vice Chair Chuck Branch, seconded by Member La'Shadian Shemwell, to approve the following Consent item:

- 19-0299** Minutes of the McKinney Urban Transit District Board Meeting of January 16, 2019

Chairman Loughmiller called for the following Reports and Agenda Items:

19-0303 Consider/Discuss/Act on Inclusion of the Town of Prosper as a Participating Member of McKinney Urban Transit District (MUTD). The Town of Prosper exercised its opportunity to participate in the MUTD, by appointing a to the Board, beginning with this meeting on April 10, 2019. No action was required by the Board as the Town of Prosper was already included in the MUTD, though it has not previously appointed a member.

19-0304 Town of Prosper Board Member Oath of Office. Craig Andres of Prosper, TX was sworn into office prior to the start of the meeting. Chairman Loughmiller formally introduced and welcomed Mr. Andres to the Board, noting Mr. Andres' election to the Prosper Town Council in June of 2018. A Real Estate and Land Sales professional, Mr. Andres graduated from Texas Tech University with a degree in International Economics. He has served on the Parks and Recreation Board and the Planning & Zoning Commission, and he is the current Vice President of the Prosper Youth Sports Commission.

19-0300 Staff Updates. Transit Administrator Anthony Cao provided various updates to the Board:

New Bus Purchase – Staff are in the process of purchasing a third bus for the Transit Authority, a 23 feet long vehicle with thirteen seats, two of which can accommodate wheelchairs. The cost of the bus (approximately one hundred thirteen thousand dollars) will be funded by a combination of federal grants, transit development credits, and state grants. Estimated delivery of the bus is 9 to 12 weeks after issuance of the purchase order.

Job Access – Staff began tracking participant trips for work purposes in February 2018 and data reflects McKinney riders utilizing rider services to work in surrounding cities.

Grocery Shuttle – The grocery shuttle was implemented to make use of idle vehicle time during. It serves senior residents at assisted living facilities and is reaching out to offer the shuttle to additional participants.

19-0301 Denton County Transit Authority (DCTA) Transit Service Update. Michelle Bloomer, DCTA Vice President of Operations provided an information update for data collected through February 2019. The Transit Authority will be working with the Town of Prosper to coordinate services and promotional strategies for its citizens.

Rider Update – There was an increase in the number of Taxi Voucher program and Low-Income Rider pilot program which have resulted in increased monthly use of funds available for the programs. The RFP (request for proposals) for MaaS (Mobility as a Service) was closed in March, with numerous respondents. Recommendations will be presented in April, establish contracts in May, and task orders in June. Ms. Bloomer stated the taxi voucher and demand response services continue to be the most effective means to provide rider services, while fixed route services might be more suitable in the future with rider participation growth.

19-0302 Budget Update - Transit Administrator Anthony Cao stated monthly expenditures of available funds are increasing and the expansion of programs will support continued growth.

19-0305 Consider/Discuss/Act on a Resolution Accepting Section 5307 Federal Award. Transit Administrator Anthony Cao requested approval for the City Manager to execute a grant agreement with the Federal Transit Authority for the fiscal year 2016 section 5307 federal funds. The award for \$2.1 million (two million one hundred thousand) requires matching cash funds which the city plans to provide with state and local contributions. The funds will support operating assistance such as preventive maintenance and mobility management.

Council unanimously approved the motion by Member La'Shadion Shemwell, seconded by Member Chuck Branch, to approve a Resolution Accepting Section 5307 Federal Award. Resolution caption reads as follows:

RESOLUTION NO. 2019-04-002 (MUTD)

**A RESOLUTION OF THE MCKINNEY URBAN TRANSIT DISTRICT BOARD
AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT WITH
THE FEDERAL TRANSIT ADMINISTRATION FOR THE URBANIZED AREA
FORMULA GRANT (SECTION 5307); AND PROVIDING AN EFFECTIVE DATE**

Chairman Loughmiller called for Citizen Comments. There were no requests by citizens to speak to the Board.

Chairman Loughmiller recognized Collin County Commissioner Darrell Hale who was in the audience and thanked him for attending the meeting.

Chairman Loughmiller called for Board Member Comments. There were no other comments. A RESOLUTION OF THE MCKINNEY URBAN TRANSIT DISTRICT BOARD AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT WITH THE FEDERAL TRANSIT ADMINISTRATION FOR THE URBANIZED AREA FORMULA GRANT (SECTION 5307); AND PROVIDING AN EFFECTIVE DATE

The MUTD Board did not meet in Executive Session.

Council unanimously approved the motion by Member Rainey Rogers, seconded by Member Chuck Branch, to adjourn. Chairman Loughmiller adjourned the meeting at 6:51 p.m.

BRIAN LOUGHMILLER
Chairman

ATTEST:

SCOTT ELLIOTT
Secretary